



# St. Patricia School

9000 S. 86th Ave, Hickory Hills, IL, 60457  
(708) 598-8200 • [www.stpatriciaschool.org](http://www.stpatriciaschool.org)

Character • Academics • Compassion • Values

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## St. Patricia School 1:1 Student Device Responsible Use Contract

St. Patricia School is providing each student in grades 1-8 with a Chromebook to advance the opportunity to learn in the 21st-century context. An iPad will be provided to each student in PreK and Kindergarten. As part of this program, students are expected to maintain a level of responsible use with the devices that support the mission and purpose of the program. The following is a list of expected responsible behaviors to engage in while using the device.

### Responsible Use Expectations:

- All aspects of the school's Acceptable Use Policy apply when using the devices.
- Students in grades 6-8 (grades 4-5 when needed) will be allowed to take their devices home in the evening and weekends. Students are responsible for any damage that occurs while the device is off the school premises.
- Parents are responsible for filtering home internet access.
- The devices are an educational tool and should be used in that capacity. Once issued, students are responsible for taking excellent care and caution in the protection, care, and use of the devices.
- If a device malfunctions or requires repair, students will not attempt to repair but will return it to the school's office for repair.
- The devices are the property of St. Patricia School, and as such, all content (software, email, internet use, etc.) will be monitored. Messages and/or internet content relating to or in support of illegal activities will be reported to the authorities.
- Students have no expectations of privacy and can expect teachers and administrators to conduct checks of their internet history, documents, etc.
- The student is responsible for the devices throughout the day. The school will not be responsible for damaged devices, or devices that are left in classrooms or hallways.
- Passwords should be kept confidential.

"Cyberbullying" will not be tolerated. Cyberbullying is bullying by use of any electronic communication device using, but not limited to, email, instant messaging, text messages, blogs, mobile phones, pagers, online games, websites, etc.

- Students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening or make them feel uncomfortable.
- During school hours, students are not allowed to send emails without the express permission of their teacher.

## **General Use and Practices:**

- Do not eat or drink near the devices.
- Do not place items on the Chromebook keyboard as accidentally closing the device with items on the keyboard can damage the screen.
- Do not mark the cases in any way with markers, stickers, etc.
- Do not download, copy, or share copyrighted material. This includes music files, images, or software.
- Students are prohibited from attempting to bypass the school filter.
- The presence of anything deemed inappropriate by the teacher and/or administration will result in disciplinary action.
- Conduct yourself in a socially acceptable and positive manner at all times when using the device, the network, and the Internet.

The use of a St. Patricia School Chromebook & iPad is a privilege, not a right. As such, St. Patricia School reserves the right to discipline, assess fees, and/or revoke access to the device as deemed necessary for any action in violation of this responsible use contract, or violation of the school's Acceptable Use Policy.

## **St. Patricia School Device Fines**

All technology materials, including but not limited to Chromebooks and iPads, issued to students during the school year are property of St. Patricia School and are checked periodically for damages. If the device is lost or damaged to the point it cannot be reused or repaired, the student will be responsible for the full replacement cost. Please note devices will not be repaired until payment has been received. Depending on the circumstances, a loner may be given for a maximum of 10 days.

A \$50 deductible will be incurred for damage outside normal use. A \$250 fee will be incurred if the device is lost or damaged where it is no longer repairable.

## **St. Patricia School Responsible Use Contract**

### **Student**

I have read and agreed to the St. Patricia School Use Contract. I understand my responsibilities as a student. If I violate the items in this contract, I will be subject to loss of use of the device as well as other potential disciplinary consequences.

Printed Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Parent/Guardian**

I have read and agreed to the St. Patricia School Responsible Use Contract. I understand my student will be held to the expectations listed above. I understand if there is negligent damage, intentional damage, or multiple occurrences of damage to the device, I could be held responsible for the total cost of the repair or replacement.

Printed Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_